



AMERICAN THEATRE ORGAN SOCIETY

Chair, ATOS Scholarship Committee

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REQUEST FOR PAYMENT OF SCHOLARSHIP FUNDS 2017-18

Instructions:

Once you have completed \$100.00 US of lessons you must have your professional theatre organ teacher sign and submit a copy of this form to the address above to request payment. Repeat this process until your full scholarship amount has been fulfilled. You may also provide these documents in digital form and email it to carlton55@comcast.net in lieu of sending hard copies.

You must also attach to this form a copy of your paid receipts provided to you by your teacher indicating the amount you have paid for lessons already taken.

Recipients outside of the USA please make sure you send paid receipts totaling the current currency exchange rate in US dollars! This information may be obtained at any bank.

Payment requests will be issued in increments of no less than \$100.00 US. However you may also wait until the full scholarship amount has been fulfilled in lessons to request the total payment. 2017-18 winners must submit for payment prior to June 15, 2018 in order to receive their award.

All scholarship payment checks are now only written directly to the student awarded the scholarship.

Scholarship recipient: (please print) _____

Recipient's signature: _____

Professional theatre organ teacher: (please print) _____

Teacher's signature: _____

Signature certifies that scholarship recipient has received lessons equaling the amount in US funds indicated below.

Date of this request: _____

Monetary request for completed lessons: _____

US funds