



ATOS SECRETARY'S 2015 ANNUAL REPORT TO THE MEMBERSHIP

The ATOS Board of Directors met twelve (12) times since my last report to you in 2014. These meetings were “virtual”, meaning they were conducted via computer rather than face-to-face. All ATOS Board meetings operate guided by *Roberts Rules of Order-Newly Revised*. Mike Bryant is our parliamentarian.

Since summaries of the minutes of all ATOS Board meetings are published in *Theatre Organ*, my report will summarize the most important aspects of the ATOS Board actions in the past year.

ATOS Annual Board Meeting-June 30-July 5, 2014:

- The Board voted to accept the Western Reserve Chapter's bid for the ATOS 2016 Annual Convention.
- The Board voted to approve Joe McCabe as chairman of the 2016 ATOS Annual Convention.
- The Board voted to include a financial clarification page to the ATOS Convention Handbook. This page would clarify financial responsibilities of the chapter and ATOS.
- Board voted that the guidelines for the Young Theatre Organist Competition include two selections from the 50's forward and two selections of the participant's choice.
- The Uniform Chapter Charter Agreement for The Old Dominion Chapter of the American Theatre Organ Society was approved.
- The creation of the adult teaching event “Step Up Your Playing” was approved. This event is to be conducted on a break-even basis.
- The contract of Ken Double-President/CE, Greg Bellamy-IT Manager, and Donna Parker-Membership Secretary were renewed for one year.

Special Virtual Board Meeting- August 1, 2014:

- The Board voted to renew the loan with the New York Chapter for a period of one year.

Virtual Board Meeting-August 25, 2014:

- The Board voted to extend the contracts of the President/CE, IT Director, and Membership Secretary for a period of 90 days at the previously contracted rate of compensation. (This was done in preparation for the ATOS Retreat to be held in September.
- The Board voted to allow the 2013/2014 budget to remain in effect until the Board can assess the developments arising from the upcoming retreat.

Virtual Board Meeting-September 9, 2014:

- The Board was updated on ground rules for the upcoming ATOS Retreat to be held in St. Louis, Missouri on September 19-21, 2014.

ATOS Retreat-September 19-21, 2014

- Most of the ATOS Board, selected staff members, and ATOS members-at-large participated in a corporate retreat held in St. Louis, Missouri. A separate report will be available at the ATOS Annual Membership Meeting.

Virtual Board Meeting-October 21, 2014:

- The Board voted to suspend the policy of sending two issues of *Theatre Organ* after memberships expire.

Virtual Board Meeting-November 25, 2014:

- The newly created ATOS Finance Committee reported that they met (electronically) and may be recommending a more flexible set of policies dealing with the Endowment Fund.
- The Board voted that the contracts of the President/CE, IT Manager, and Membership Secretary shall be for a period of nine (9) months at a reduction of 10% monthly beginning December 1, 2014.

Virtual Board Meeting-December 17, 2014

- The Board approved a statement defining ATOS' operational structure as the first step in reorganization of ATOS' day-to-day operations. This policy becomes effective on January 1, 2015.
- The Board approved an adult teaching event temporarily titled "Step Up Your Playing" as an official ATOS Program.

Virtual Board Meeting-January 21, 2015

- The ATOS 2014-2015 amended budget was approved.
- The ATOS Nominating Committee presented four candidates for the Board of Directors. They are David Barnett, Juan Cardona, Jr., David Kelzenberg, and Richard Neidich.

ATOS Virtual Mid Year Board Meeting-February 7, 2015

- The Board authorized the ATOS President to hire a financial administrator. (Salary to be determined.) The salary shall be subject to the approval of the ATOS Board of Directors.
- The Board voted to approve \$2500 for the retainer for Robert F. Schauer, Esq. of the Law Offices of Robert F. Schauer in Upland, California. The motion was later amended to include the proviso: Pending successful vetting of attorney Robert F. Schauer that payment of a retainer of \$2500 will be authorized. Mr. Schauer specializes in California Non-Profit law.

ATOS Virtual Board Meeting-April 7, 2015

- The Board approved the Houston Theatre Organ Society as an ATOS Chapter.
- The Board approved a motion that ATOS make payment to the Central Indiana Chapter of the American Theatre Organ Society in the amount of \$742.50 to reimburse the chapter for an artist's expenses for the 2014 Annual Convention.
- The Board rejected a motion to adopt the concept of a consent agenda.
- The Board voted to remain incorporated in the State of California.

ATOS Virtual Board Meeting-May 5, 2013

- The Board voted to approve the request of the Central Florida Chapter's bid for the 2017 ATOS Annual Convention with Cliff Schaffer as chairman.
- The Board voted to approve the request of the Los Angeles Chapter's bid for the 2018 Annual Convention with Mark Herman as chairman.
- The Board voted to amend ATOS Policy (paragraph 6.c.i to read as shown below:
No reimbursement of any expense shall be made unless a true and correct copy of a receipt documenting the expense is submitted to the Treasurer within sixty days.
- The Board voted to fund up to \$1000 to cover the costs of bringing a chaperone and YTOC winner to San Diego to participate in the Spreckels Organ Society's "Rising Stars" youth concert.

ATOS Virtual Board Meeting-June 17

- The Board met in executive session to discuss personnel issues.