

ATOS MID-YEAR COMMITTEE/TASK FORCE/OFFICER ACTIVITY REPORT FORM (2016)

Name of Activity: Convention Planning Coordinator (CPC)

Committee Chair/Officer Name: Michael D. Kinerk

Date of Report: Jan 28, 2016

1. Actions completed since the 2015 Annual Meeting: (Please bullet actions completed.)

- Cleveland 2016 convention budget & artists approved
- Cleveland 2016 convention hotel contract amended, rooms added, new owners involved (rate \$109)
- Tampa / Sarasota 2017 convention budget approved
- Tampa / Sarasota 2017 Tampa Marriott Waterside Hotel contract complete (rate \$114)
- Tampa / Sarasota 2017 convention site visits & organ evaluations (in person) & with Ken Double
- Sarasota Grace Baptist Church 2017 (major venue) contract complete
- Tampa Theatre 2017 (major) venue contract complete
- Los Angeles 2018 convention hotel contract complete. Pasadena Hilton (rate \$125)
- Concluded hotel selection for 2016 Adult Organ event (Atlanta area)

2. Actions begun but incomplete since the 2015 Annual Meeting: (Please bullet actions begun.)

- Cleveland 2016 convention bus contract approved with changes
- On-going assistance for hotel selection, 2016 Youth Organ Adventure (Chicago area)
- Review of Tampa / Sarasota 2017 venue, artists, and bus contracts
- Los Angeles 2018 convention committee ongoing consultations & development of budget
- Rochester 2019 convention bid discussions opened with RTOS.
- ATOS-Rochester 2019 convention special contract drafted (first non-chapter convention prototype)
- ongoing Convention Handbook revisions, including new procedures for YTO (Young Organist competition)

3. Goals to be reached by the 2016 Annual Meeting: (Please bullet goals.)

- Conclude hotel selection, 2016 Youth Organ Adventure (Chicago area)
- Approval for Tampa / Sarasota 2017 venue, artists, and bus contracts
- Conclude budget approval process for LATOS 2018 annual convention
- Conclude agreement for ATOS-Rochester 2019 annual convention (non-chapter organization as host)
- Solicit Hotel bids for 2019 Western New York State (RTOS) annual convention
- Solicit chapter bid for 2020 ATOS annual convention

4. Amount budgeted for your committee: \$0

Amount expended by your committee: CPC convention lodging exp. charged to Staff budget

5. Comments: (Any bulleted special notations, problems, or suggestions should be included here.)

(See item # 6 below)

6. Please provide a three-bullet summary of your committee/task force/officer activities since the 2014 Annual Meeting. These will be included in the minutes of the mid year meeting.

- Convention Planning activity included development work & frequent consultation ongoing for annual conventions in Cleveland 2016 (Western Reserve chapter), Tampa/Sarasota 2017 (CFTOS), and L.A./Orange County 2018. Also in discussion: annual convention in Rochester / Western New York State.

- Since 1986 (past 30 years), ATOS has enjoyed average annual income of \$13,679 in its partial share of convention profits. Cumulative income to ATOS from those 30 conventions has been \$410,382. The ATOS 40% share of profit from 2015 Wilmington/Philadelphia convention was \$14,404. Paid attendance was approximately 460. All of our conventions have been critically-acclaimed artistic successes.