

Minutes of the ATOS Virtual Board Meeting
Wednesday, July 27, 2016
6:00 p.m. E.D.T.

1. Chairman of the Board Richard Neidich called the meeting to order at 6:00 p.m.
2. Secretary Dave Calendine called the roll:

Officers Present: Richard Neidich – Chairman of the Board; George Andersen – Vice Chairman of the Board; Dave Calendine – Secretary; Vincent Mirandi – Treasurer. **Board Members Present:** Wilson Alness, Denise Andersen, David Barnett, Michael Fellenzer, David Kelzenberg, Jonas Nordwall, Don Phipps, Mark Renwick, Carlton Smith. **Board member absent:** Donnie Rankin. **Staff Present:** Ken Double – President/CE; Mike Bryant – Editor, *Theatre Organ*; Marie Wilson – Parliamentarian; Donna Parker – Membership Secretary; Greg Bellamy – IT Manager

3. Motion (David Kelzenberg, Don Phipps) to approve Agenda as presented. (Carried: without dissent)
4. Approval of Meeting Minutes
 - The meeting scheduled for May 25, 2016 was cancelled.
 - The Minutes of the July 2, 2016 Board Meeting were deferred for approval until the next meeting so that corrections could be made.
 - Motion (Mark Renwick, Jonas Nordwall) to approve the Minutes of the Annual Board Meeting of July 4, 2016. (Carried: without dissent)

Standing Business:

5. Officer Reports
 - Chairman of the Board (Richard Neidich):
 - Weary report is being prepared for the website
 - Need to modernize our organization to deal with technology, and deal with the needs of our organization.
 - Desire to move to four quarterly meetings to do business and not pile everything up to the convention meeting (for example, the fall meeting at the beginning of September would deal with the end of the fiscal year)
 - Needs to know when committees have items to put on the agenda for board meetings.
 - Working on making document sharing easier.
 - Michael Fellenzer is working on how can we improve our membership services with online processes.
 - Executive committee will be meeting in the next two weeks, and then notes will be sent out after that meeting.
 - Calendars from last year are being pulled together to be assembled into a workable form, perhaps an online calendar.
 - Executive Committee – will be working with staff and staff issues. Composed of officers and two directors.
 - Motion (David Kelzenberg, Don Phipps) to approve Mark Renwick and Carlton Smith to be on Executive Committee.

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- Roll Call Vote. Yay: Fellenzer, Smith, Calendine, Kelzenberg, Phipps, Renwick, Mirandi, Alness, Nordwall, Neidich. Nay: Barnett, D. Andersen, G. Andersen. (Carried: Yay: 10, Nay: 3)
 - Endowment Fund Trustees
 - There are many items that the trustees will have to do this year that are not normally done. The main one being doing an evaluation on the best way to handle the trust and how it is invested.
 - Endowment Fund Trustees – Mark Renwick, Michael Fellenzer, Vince Mirandi, Bob Maney and Adrian Phillips have all agreed to serve in this capacity. Mark Renwick would be the chair.
 - Motion (Jonas Nordwall, Michael Fellenzer) to approve the Endowment Fund Trustees as listed. (Carried: without dissent)
 - Committee chairs
 - Governance – George Andersen
 - Will be working on what constitutes an official committee, and what is part of a program effort.
 - Finance – Vince Mirandi
 - Ethics – OPEN –
 - Please send recommendations for this committee chair to Chairman Richard Neidich within the next week.
 - Awards and Recognition – David Kelzenberg
 - Youth Artists Contest – Denise Andersen
 - More coordination between youth activities will be done
 - Technical Committee – Carlton Smith
 - Chapter Liaison – Don Phipps
 - Vice Chairman of the Board (George Andersen):
 - Nothing to report at this time.
 - Secretary (Dave Calendine):
 - Nothing to report at this time.
 - Treasurer (Vince Mirandi):
 - Transition process is ongoing.
 - Will be looking for a national bank to use instead of a local bank.
6. Committee and Staff Reports:
- President/CE (Ken Double):
 - Report presented (included at end of minutes)
 - Membership survey from 2008 was resent to all board members. Still has many relevant items for today. Board members should read this report again (or for the first time!)
 - Youth Chapter – Be it an actual chapter or just an activity for youth, find out what they want and feed that. Information was included in emails from Ken Double and Jonas Nordwall. (included at end of minutes)
 - Membership Secretary (Donna Parker):

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- When there are people renewing / rejoining through the host chapter of convention, there is a problem with information staying with host chapter until the convention is over. This means all communications are majorly delayed. People wouldn't get journals or other communications. This also made the membership count off. This will be remedied in the future.
 - Current membership is 2209.
7. New Business
- No new business presented.
8. Announcements
- No announcements presented.
9. Next Meeting: (Virtual) First full week of September, 2016 at mutual time to be agreed upon.
10. Motion: (Jonas Nordwall, George Andersen) to adjourn the meeting. (Carried: without dissent).
Meeting adjourned at 7:25 p.m.

/s/ Dave Calendine, Secretary

Note: This meeting was conducted using *Robert's Rules of Order-Newly Revised*. Marie Wilson, Professional Registered Parliamentarian.

REPORTS ATTACHED:

- President/CE
 - 1.) Fundraising....my video editor has been involved in two major projects, and thus we will complete the edit of the video message after another week's time.
I am beginning to work with Dannielle Stark to outline a specific written package to go along with the video presentation.
A longtime member who was at the convention has indicated his commitment to a donation to assist youth activities.
There is one, final check to come from a donor...he has been away from home for a month, but knows July 31 is our fiscal year end. His donation will be either \$8K or \$10K. He he been a regular annual contributor. Travel and health issues generated a delay.
We have begun discussions with a major donor about a concert activity/event and donation to benefit ATOS. High level of interest. Talks ongoing. Announcement before the mid-year meeting.
 - 2.) Tampa convention efforts progressing. Mike Kinerk and I will be there Aug 15-17 to assist on several items.
 - 3.) Membership issues....Donna can relate some of the issues stemming from members renewing when the register for the convention. There are problems here that will warrant attention. Discussions underway.

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- 4.) The concept of a “Youth Chapter” or some type of entity that further encourages and engages the young people....that is more run by them than us!! Jonas and several others have chimed in. No decisions tonight...just some ideas to see what might work.

Finally....if you have not read either the complete 57-page Weary Report from the Retreat....or at least, his recent “summary” report that hit the highlights, may I please reiterate what Richard has suggested. This is MUST reading for a board member so that he/she is educated about the tenets of the retreat, and the reasons decisions and action plans were made/proposed. I’m not going to suggest a “pop quiz” (remember those??), but it is important we are all familiar with what came out of the Retreat.

Secondly, there has been some very appropriately serious discussion about delivering to the membership. What is it they want?

In 2008...a major survey was undertaken; led by a professional firm; and I am convinced the information from 8 years ago is largely relevant today.

So, here is another piece of reading...and the results taken from hundreds and hundreds of member responses are enlightening, to say the least, and should also - just like the Retreat - provide guidance as we deliberate on delivering best value for being a member of ATOS.

- Jonas Nordwall’s Input

To reduce discussion time regarding an ATOS youth formal structure, I don't know if everyone is aware that discussions began 10 years ago following the first SYA. Beginning then, the kids established their own communication network which keeps adding new kids each year. As mentioned several times today's youth are not joiners of almost any organization as they use electronic media to acquire the information and social communication they require. The big difference for ATOS activities is that when they attend an SYA they are gathering information and actively participating rather than observing which is what most ATOS convention attendees do.

This is a wonderful issue that requires input from the youth.