

Retreat Forward Task Force Comments and Recommendations
ATOS Mid Year Meeting
February 6, 2016

The following comments and recommendations are those of Don Phipps and Bob Evans, Co-Chairs of the Retreat Forward Task Force. Mark Renwick and David Kelzenberg have very recently joined the task force and will be part of future comments and recommendations.

General Comments and Recommendations:

1. *While the everyday operations of ATOS are carried out by the President/CE and Operations Manager, they should be summarized and communicated to the ATOS Board.
*For example, the paid staff contracts were negotiated by the President/CE but the results were not given to the ATOS Board of Directors. We (ATOS BOD) actually know very little about what activities are taking place. *Until this knowledge is shared the RFTF has little information with which to work.*

Recommendation:

- *Regular communication should be scheduled.
 - *The Chairman should send a monthly summary of his activities to the board.
 - *The President/CE should send his required monthly expense/activity report to the board.
 - *The ATOS Board should meet at least every six weeks.
2. *Communication *between* board members should be encouraged. Working in isolation does not promote an organization's well-being. Exchange of ideas should not be limited to board meetings but should take place regularly.
*The distribution of an up to date list of committees and task forces would give board and staff some knowledge of the delegation of responsibilities of board and staff.

Recommendation:

- *A suitable structure for the exchange of ideas must be created and implemented.
 - *An up to date list of committee and task force members should be distributed. This list should be updated as necessary and the changes communicated to the board and staff.
3. *Much more effort must be given to provide chapters with help and information. We need show chapters that we will provide "value added" to their participation in ATOS.

Recommendation:

- *Re convene the Chapter Roundtables with each session covering a topic of interest and substance for chapter leaders.
- *Actively solicit ideas for topics from chapters. Yes, we might have to do some chasing and nagging but if chapters see that ATOS leadership is interested in them the ideas will flow.