

ATOS MID-YEAR COMMITTEE/OFFICER ACTIVITY REPORT FORM (2015)

Name of Activity: Various  
(Please fill out separate form for each activity.)

Committee Chair/Officer Name: Michael Fellenzer

Date of Report: January 15, 2015

1. Actions completed since the 2014 Annual Meeting: (Please bullet actions completed.)

- Sent email messages from Ken to ATOS membership email list using Constant Contact and MailChimp services
- Switched email campaign service from Constant Contact (\$50/month) to MailChimp (free)
- Requested Mentor program information to be printed in upcoming Journal
- Participated in IT committee
- Participated in Board meetings
- Attended St. Louis retreat
- Wrote Directors' Corner piece regarding retreat participation
- Consulted with Greg Bellamy on IT issues
- Attempted to update Board and Staff group email lists with updated and valid information
- Posted updates to website as necessary
- Responded to correspondence as necessary
- Provided list of suggested Board candidates to Mark Renwick

2. Actions begun but incomplete since the 2014 Annual Meeting: (Please bullet actions begun.)

N/A

3. Goals to be reached by the 2015 Annual Meeting: (Please bullet goals.)

N/A

4. Amount budgeted for your committee: 0

Amount expended by your committee: 0

5. Comments: (Any bulleted special notations, problems, or suggestions should be included here.)

N/A

**6. Please provide a three-bullet summary of your committee/task force/officer activities since the 2014 Annual Meeting. These will be included in the minutes of the mid year meeting.**

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