

ATOS MID-YEAR COMMITTEE/OFFICER ACTIVITY REPORT FORM (2015)

Name of Activity: Treasurer

Committee Chair/Officer Name: Michael Hutcherson

Date of Report: 1/14/15

1. Actions completed since the 2014 Annual Meeting:

Participated in 2014 ATOS Retreat

Fiscal Financial Year closed out, tax returns and regulatory reports completed and filed

Budget Committee assisted to complete and publish for directors change proposals to current budget 1099's completed and mailed

2015 Convention registration and credit card processing set up

2. Actions begun but incomplete since the 2014 Annual Meeting: (Please bullet actions begun.)

Meetings started with Financial Transition Team to find Treasurer replacement by July 1, 2015

Working to move ATOS investments to fully automated brokerage

Due to changes in acceptance of foreign checks by banking system, converting all foreign payments to credit card

Updating membership payment procedures to route all credit card payments to ATOS web site to make payment processing more efficient and less costly

Making changes in Treasurer position to reflect recommendations from ATOS 2014 Retreat

3. Goals to be reached by the 2015 Annual Meeting: (Please bullet goals.)

Find, train, and transition to new Treasurer

4. Amount budgeted for your committee: \$ 2,144.00

Amount expended by your committee: \$ 504.06

5. Comments: (Any bulleted special notations, problems, or suggestions should be included here.)

None

6. Please provide a three-bullet summary of your committee/task force/officer activities since the 2014 Annual Meeting. These will be included in the minutes of the mid-year meeting.

Activities have been begun to reshape the Treasurer position to encompass the recommendations of the 2014 Retreat to upgrade the position to one normally found in a true non-profit organization

Final steps are being taken to complete automation process of membership dues processing

Work has been begun to move ATOS investments to fully automated brokerage firm.

