

**Minutes of the ATOS Board of Directors Telephone Conference
Tuesday, May 3, 2011
8:00 p.m. E.D.T.**

1. Chairman of the Board COL Mike Hartley called the meeting to order at 8:04 p.m.

2. Secretary Bob Evans called the roll:

Officers Present: COL Mike Hartley-Chairman of the Board, Craig Peterson-Vice Chairman of the Board, Bob Evans-Secretary, Mike Hutcherson-Treasurer. **Board Members Present:** John Apple, Bob Dilworth, Allen Miller, Jack Moelmann, Tyler Morkin, Tim Needler, Donna Parker, Bucky Reddish. **Board Member Excused:** Doug Powers. **Youth Representative to the Board:** Nathan Avakian. **Staff Members Present:** Ken Double-President/CEO, Jim Merry-Executive Secretary, Mike Bryant-Co-Editor, *Theatre Organ*/Parliamentarian Don Feely-Co-Editor, *Theatre Organ*, Jelani Eddington-Contract Administrator, Jonas Nordwall-Chair-ATOS Summer Youth Camp Initiative.

3. Chairman Hartley declared a quorum.

4. The minutes of the March 28, 2011 Telephone Conference were accepted.

Old Business:

5. Reports:

Treasurer's Report: (Hutcherson)

**American Theatre Organ Society
Statement of Financial Position**

Date: April 27, 2011

Liquid Funds:

| | |
|---------------------------------|--------------------------|
| Checkbook Balance | \$ 132,767.37 * |
| Savings Account | \$ 850.03 |
| George Wright Checking Account | \$ 3,646.93 |
| Reserve Account | \$ 595,009.23 ** |
| Total Unrestricted Funds | \$ 632,273.56 *** |
| Endowment Fund (Restricted) | \$ 864,684.33 ** |
| George Wright Fund | \$ 45,415.80 ** |
| Total Liquid Funds | \$1,642,373.69 |

*** The checking account currently contains \$100,000.00 in Endowment Funds that the will be transferred to a new investment holding account in our change of investment companies from USBancorp to Synovus Securities.**

**** These accounts are being transferred from USBancorp to Synovus Securities. This figure is of 3/31/11, the last available information from USBancorp.**

***** This figure is less the \$100,000.00 of restricted funds being transferred through the checking account.**

Executive Secretary's Report: (Merry)

- Current Membership is 3274.
- This is about the same number as six months ago
- The ATOS Membership Initiative supplied 106 new members which kept the attrition rate at 0 (zero).

Old Business:

6. Update from grant writer Kathy Riley

- Ms. Riley noted that ATOS does not have a physical headquarters hindering her efforts to secure grants.
- Ms. Riley reviewed the two charts that were sent to the Board regarding grant writing. (See charts attached.)
- Ms. Riley noted that if ATOS registered to do business in certain states that granting institutions would look more favorably on our grant applications.
- Ms. Riley noted in her initial investigations, some states have more to offer than others.
- Ken Double and Kathy Riley will investigate registering to do business in Georgia as an initial step in the process.

New Business:

7. Recommendation of Endowment Board of Trustees for a loan to the New York Chapter.

This loan would be used to dismantle, pack, and move a large Robert-Morton theatre organ. This organ has been offered as a donation to the Loew's Kings Theater in the New York City borough of Brooklyn. The organ console is original to that theatre.

- The New York Chapter is requesting a loan of 40,000 for the purpose of removing the organ from its present location, packing the instrument, and transporting it to a storage facility.
- John Valentino and Tom Stehle, from the New York Chapter, answered questions from the Board regarding the loan request.
- Ken Double will confer with John Valentino and report back to the Board.

The Board convened in Executive Session to consider the request.

The Board re-convened the telephone conference and reported that the request was moved back to committee to explore options and answer questions regarding costs and location.

Good of the Order:

8. Ken Double recommended that the chairs of the following events submit a short, but detailed, progress report to the Board within a week's time. COL Hartley accepted his recommendation and formally requested the following reports to be submitted within a week- May 9, 2011:

- 2011 ATOS Annual Convention: (Bob Evans)

- 2011 ATOS Summer Youth Camp: (Jonas Nordwall)
- 2011 ATOS Technical Experience: (Allen Miller)

9. Young Organist Competition Update: (Morkin)

- Tyler Morkin received only one application for this year's Young Organist Competition.
- Because only one person applied no Young Organist Competition will be held this year.
- Tyler recommended that this young person receive the George Wright Memorial Fellowship that will enable him to attend the ATOS Annual Convention.
- The Board agreed with Tyler's recommendation.
- Discussion ensued regarding options to better promote the competition to parents and teachers as well as students.

10. Consideration of Promotional Postcard Mailing for 2011 ATOS Annual Convention: (Double, Evans)

- Ken Double expressed the need for a postcard mailing to the ATOS membership promoting convention attendance
- Jim Merry expressed his concerns about changes in the USPS regulations, specifically the costs and regulations regarding postcards.
- The consensus of the Board was to investigate the cost of such a mailing, report back, and vote via e-mail.

11. Membership Good Faith Financial Review: (Hartley)

- A Good Faith Financial Review of ATOS finances for 2010-2011 is set for May 13, 2011 in Atlanta, Georgia.
- Committee Chair is Bob Dilworth, meeting with ATOS Chairman COL Mike Hartley, Treasurer Mike Hutcherson, President/CEO Ken Double, and at-large ATOS Members Mary Ann Dilworth and Randy Hendry.
- COL Hartley has distributed the outline for the review.
-

Chairman Hartley declared the meeting adjourned at 9:33 p.m. E.D.T.

/s/ Bob Evans, Secretary

Please Note: The meeting was conducted using *Robert's Rules of Order*-Mike Bryant, Parliamentarian.