

## REQUEST FOR PAYMENT OF SCHOLARSHIP FUNDS

Instructions:

Once you have completed at least \$90.00 US of lessons you must have your professional theatre organ teacher sign and submit a copy of this form to the address above to request payment. Repeat this process until your full scholarship amount has been fulfilled.

You may also provide these documents in digital form and email it to [mwcipolletti@gmail.com](mailto:mwcipolletti@gmail.com) in lieu of sending hard copies.

You must attach to this form a copy of your paid receipts provided to you by your teacher, indicating the amount you have paid for lessons already taken.

Recipients outside of the USA please make sure you send paid receipts totaling the current currency exchange rate in US dollars! This information may be obtained at any bank.

Payment requests will be issued in increments of no less than \$90.00 US. However you may also wait until the full scholarship amount has been fulfilled in lessons to request the total payment.

**Scholarship recipient:** (please print) \_\_\_\_\_

**Recipient's signature:** \_\_\_\_\_

**Professional theatre organ teacher:** (please print) \_\_\_\_\_

**Teacher's signature:** \_\_\_\_\_

Signature certifies that scholarship recipient has received lessons equaling the amount in US funds indicated below.

**Date of this request:** \_\_\_\_\_

**Monetary request for completed lessons:** \_\_\_\_\_ (US funds)

**Return form to:**

**ATOS Scholarship Program  
Michael Cipolletti, chair  
125 Trenton Avenue  
Point Pleasant Beach, NJ 08742**